

# 4050 FIRE OFFICER I

## Objectives

- To develop proficiency in setting standards, resolving conflicts with associates and the public, improving the workplace atmosphere.
- To assist supervisors in developing and using good communication methods.
- To develop leadership skills and administrative ability as per *NFPA 1021 Standard for Fire Officer Professional Qualifications 2003 Ed.*

## Prerequisites

Firefighter Level II, and Instructor I

## Target Group

This course is essential to all serving or potential fire service officers who wish to participate in advanced training. Those persons who are currently in a supervisory capacity or are aspire to becoming supervisors.

## Methodology

Classroom discussion, exercises, and audio visual training.

## Content

- Transition to the role of Company Officer
- Leadership & Supervision
- Logic Ethics and Decision Making
- Legal Responsibilities and Liabilities
- Oral, Written and Interpersonal Communications
- Administration Functions
- Safety and Health Issues
- Company Level Training
- Human Resource Management
- Organizing Structure
- Community Relations
- Public Fire & Life Safety Education
- Labour Management Relations
- Records Management
- Pre-Incident Planning
- Incident Scene Management
- Post Incident Activities
- Incident Scene Communications & Operations

## Certification

Certification for this course is through the Nova Scotia Professional Qualifications Board and all applications must be submitted to the Nova Scotia Firefighters School a month in advance of the course for the tests to be processed.

## Enrollment

Minimum 10 students Maximum 25 students

## Duration

10 days (5 weekends)

## Location

Nova Scotia Firefighters School or other suitable location.

## Note

The recommended manual for this course is [Company Officer](#).